



Ridgefield Park Police Department
234 Main Street
Ridgefield Park, New Jersey 07660
Phone: 201-641-6400 Fax: 201-440-3395



The Ridgefield Park Police Department is an Equal Opportunity Employer and will consider applicants for all positions without regard to race, color, religion, sex, sexual orientation, national origin, age, marital status, veteran status, disability or handicap which can reasonably be accommodated without undue hardship, or any other classification protected by federal, state or local law or regulation.

Application for Employment
 (To be printed or typed. Black ink only.)
A resume must be submitted with this application.

Date: _____

This application is for the position of: **Civilian Employee**

Circle One
 Parking Enforcement Officer Dispatcher Utility Person Clerk

General Information

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone (Home): _____ (Work): _____

Other Telephone: _____ Email: _____

How long have you resided at this address? _____

Previous address if less than five years: _____

Background Information

Are you a citizen of the United States? Yes No

Initials _____

Can you read, write, and speak the English language well and intelligently? Yes No

Are you available to work? Full Time Part Time

Are you on lay-off and subject to recall? Yes No

Have you ever been convicted of a crime or offense, which has not been sealed or otherwise cleared from your record? Yes No

If you answered Yes, please describe: _____

(Convictions will not necessarily disqualify applicant from employment. Factors such as age and time of the offense, seriousness and nature of the violations, and rehabilitation will be taken into account.)

Do you possess a valid Drivers License? Yes No If yes, list the State the license is issued in. _____

Agreement

I hereby certify that the answers given on this application (and accompanying documents, if any) are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and give my permission to contact prior employers, persons, schools, companies, corporations and organizations, law enforcement agencies, and credit bureaus to release any information concerning my background. I hereby release from liability the Village of Ridgefield Park, the Ridgefield Park Police Department and their representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

I understand that this application for employment shall be considered active for a period of time not to exceed 60 days, and that if I wish to be considered for employment beyond this time period, I must inquire as to whether applications are being accepted at that time.

I understand that nothing in this application or any offer or acceptance of employment, creates or is an employment contract between the Village of Ridgefield Park or the Ridgefield Park Police Department and me, and I understand that should I be hired, **my employment would be for no fixed duration, and could be terminated by me or the Village of Ridgefield Park or the Ridgefield Park Police Department at any time with or without notice or cause, subject to the provisions of any applicable collective negotiations agreement.** I further understand that no oral or written statement to the contrary shall change this relationship, or should be relied upon by me as no representative of the Village of Ridgefield Park or the Ridgefield Park Police Department has the authority to make any assurances to the contrary.

I also agree that any misstatement, falsified information, or omission deemed significant by the Village of Ridgefield Park or the Ridgefield Park Police Department may disqualify me from further consideration for employment and /or may be considered justification for dismissal if discovered after an offer of employment has been extended.

If hired, as a condition of my employment, I agree to abide by all rules and regulations of the Village of Ridgefield Park and the Ridgefield Park Police Department.

Initials_____

I understand that as part of the employment screening process, candidates are subject to a comprehensive background investigation, as well as drug testing by urinalysis (a negative result for the drug test by urinalysis is a condition of employment). Candidates may also be required to undergo medical and psychological examinations.

Signature

Date

Initials_____